

## Electronic Signatures for Microsoft Dynamics GP

[ BENEFITS ]

**Reduce risk and eliminate errors for specific changes**

Protect your business with multiple electronic approval requirements that help ensure high-risk system changes are performed correctly.

**Save time and reduce paperwork**

Capture approvals electronically at the time of the change, without having to stop to manually complete and enforce paper-based controls.

**Enforce business rules with automated signatures**

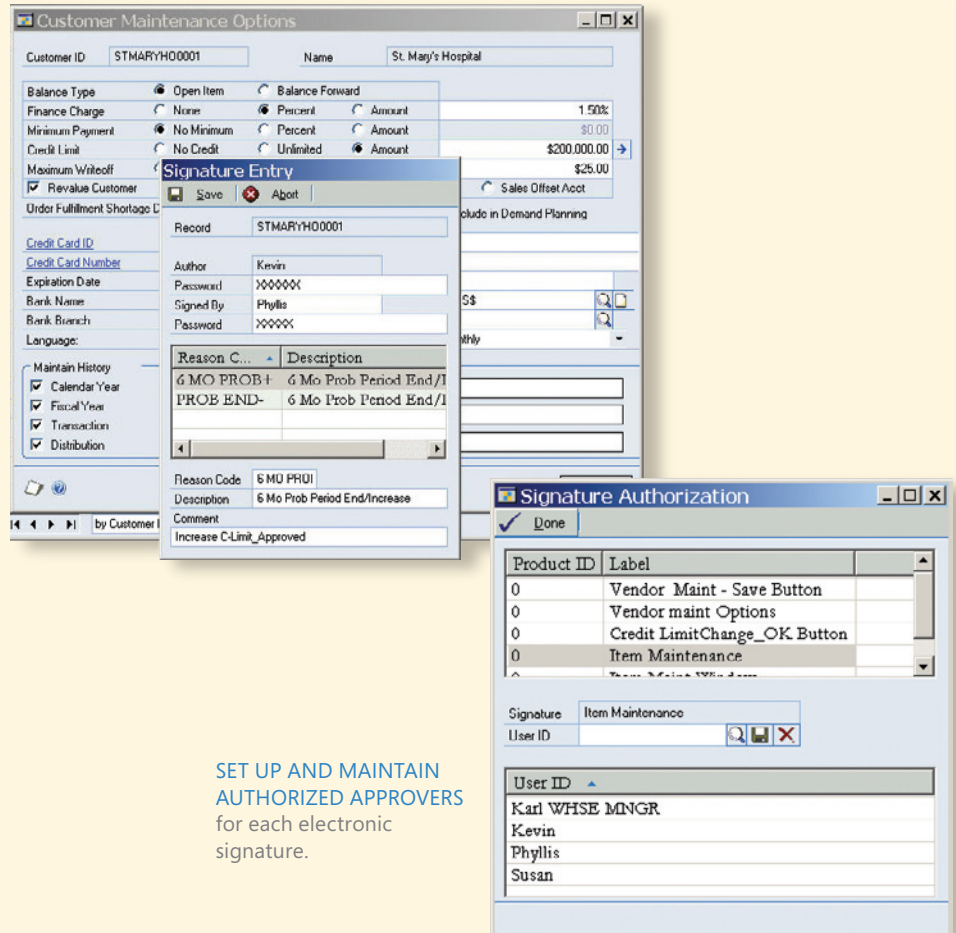
Turn your business system into a tool for enforcing adherence to your business processes. Electronic Signatures can be added to any of your key business documents according to your business rules. After initial set up, electronic signatures occur automatically each time the specified system changes are initiated.

**Maintain compliance with stringent regulatory requirements**

Help ensure compliance with stringent data integrity, data security, and data control regulations—including the Sarbanes-Oxley Act and FDA 12 CFR Part 11—with system-enforced controls and rigorous password authorization.

**Help increase control and enforce dual signature authorization** with Electronic Signatures for Microsoft Dynamics™ GP. Designed to help control business processes and meet strict data compliance regulations, Electronic Signatures makes it possible to enforce preventative controls on any changes within Microsoft Dynamics GP.

SET UP SINGLE OR MULTIPLE PASSWORD AUTHORIZATIONS and enable flexible capture of reason codes and comments.



SET UP AND MAINTAIN AUTHORIZED APPROVERS for each electronic signature.

[ FEATURES OVERVIEW ]

**Flexible Configuration**

Activate electronic signatures for only those documents that are required to enable key control points in your business.

**One-Time Setup for Automated Processes**

Once electronic signatures are set up, they run automatically each time a change is initiated on those documents.

**Single or Multiple Password Authorization**

Set up authorization to require one or more passwords before key changes can be processed.

**Electronic Approval Capture**

Capture and store authorizations electronically to help save time, eliminate paperwork, and reduce the risk of errors.

**Authorized Approver Management**

Authorized approvers are set up and managed within Electronic Signatures. Each electronic signature can have its own authorized approvers, and an approver may be authorized across multiple electronic signatures.

**Flexible Information Capture**

In addition to capturing one or more authorized approver passwords, each electronic signature can be set up so that capture of reason codes and comments is mandatory, optional, or not captured.

**Full Microsoft Dynamics GP Product Benefits**

Electronic Signatures is fully tested, documented, and supported by Microsoft®. All planned upgrades and support are available via the award-winning Microsoft Support Services team.